

Department: Food & Beverage

Job: Porter

Reports To: Food & Beverage Manager

Classification: Full Time and Part Time Seasonal (must be available to work any shift including early mornings, days, weekends & holidays)

Salary: Starting at \$17.00 per hour or based on experience

Summary: Porters perform a wide variety of tasks. These tasks range from janitorial, looking after the alcohol and confections inventory, and helping with banquet setup and cleanup.

Primary Responsibilities:

- Help with the Liquor Inventory Control system including, receiving, stocking and taking inventory.
- Help in the setting up and all cleaning preparations for banquets.
- Clean, sanitize and deodorize restrooms throughout the Golf Course, Dining Room and Locker Rooms.
- Sweep and vacuum carpeting and floors using manual and power equipment.
- Empty trash cans and outdoor ash trays.
- Clean woodwork, walls, and windows using common household equipment and cleaning products.
- Sweep sidewalks and entrance ways.
- Keep equipment and supplies in stock and complete supply request when needed.
- Restock the banquet bathrooms and ensure cleanliness prior to any banquet event

Qualifications:

- Individuals must be physically fit, able to handle manual labour and lifting, as well as able to perform a variety of tasks with a positive attitude.
- Attention to detail.
- An independent worker who diligently carries out assigned tasks will thrive in this environment.
- Work under pressure

Job Perks:

- Golfing privileges
- Discounts on Golf Shop merchandise
- Discount on food & beverage

Apply:

Please submit your resume & cover letter to:

Food and Beverage Manager Cassidy Meyers

Cassidy@belacres.com