

**Department: Food & Beverage**

**Job:** Banquet Server

**Reports To:** The Wedding and Event Manager and the Food & Beverage Manager

**Classification:** Full Time and Part Time Seasonal (must be available to work any shift including early mornings, days, weekends & holidays)

**Salary:** Starting at \$15.80 per hour plus gratuity

**Summary:** Banquet Servers are integral to event success, providing exceptional food and drink service to guests at special events such as weddings, corporate gatherings, and other celebrations. Responsible to provide friendly and efficient service to all guests to ensure they have a great experience and resolving any issues promptly and professionally.

**Primary Responsibilities:**

Banquet Servers perform the following duties and responsibilities:

- Set up banquet area, including arranging tables, chairs, table linens, china, silverware, and glassware according to event plan or as instructed by supervisor
- Collaborate with the banquet manager or event coordinator to understand the specifics of the event, including guest count, meal courses, and service timing
- Serve meals and beverages to guests in an efficient and courteous manner
- Clear dishes and utensils from tables between courses and after guests have finished their meals
- Interact with guests in a professional and friendly manner, addressing any concerns or complaints promptly
- Assist in maintaining the cleanliness of the banquet area, including cleaning up spills or broken glassware immediately
- Assist in the breakdown of the banquet area at the end of the event, ensuring all equipment and supplies are properly stored
- Always adhere to health and safety regulations

**Physical Environment and Qualifications:**

- Must be willing to work multiple shifts including, morning, afternoon, evenings, weekends and holidays.
- Candidate must be highly motivated, enthusiastic, and excel in public relations and organizational skills.
- Customer service driven.
- Long periods of standing on your feet.
- Work in a fast-paced environment, with accuracy.
- Work in a variety of Manitoba summer temperatures and conditions
- Ability to lift to 25 LBS.
- Smart Serve is required if 18 years of age or older.

**Apply:** Please submit your resume & cover letter to:

Wedding and Event Manager Amanda Slagerman

[amanda@belacres.com](mailto:amanda@belacres.com)